

Getting Started Information Sheet

Please complete and submit this form providing as much information as possible.

Someone from our Fire Testing Team will contact you to discuss your project and to provide you with a proposal for your Fire Testing needs.

Customer Contact Information:

Contact Name:	
Company:	
Address:	
Email:	
Phone:	

Desired Type of Testing: (select all that apply)

- ASTM E84
 ASTM E108
 ASTM E119
 NFPA 285
 NFPA 701
 ASTM D635
 ASTM D1929
 ASTM D2843
 SAE J140
 Other _____

Sample Description: (If more samples are being submitted, please duplicate this sheet)

Series/Model:	
Product Type:	
Sample Size:	
Color:	
Potential Hazards:	
Special Handling:	

Note: Client shall disclose any relevant information concerning the toxicity or combustibility of any materials contained in the test specimen. Additional fees will apply if the testing of your product causes damage to our test apparatus &/or if a burn out is required.

Will The Test Be Witnessed? Yes No

Report Format: All test reports will be generated as electronic PDF files and sent via email.

Please Indicate Your Primary Industry: _____

Product Approval Worksheet

If your product needs product approval, the Product Approval Worksheet must be filled out and returned with this proposal. ***This information is very important and must be provided to Architectural Testing before the tests are performed. Please contact us if you have any questions.***

1. **Will this report be submitted to Metro Dade County?** Yes No

If the answer is Yes, Architectural Testing will notify Metro Dade County of the test date and obtain a Test Notification Number that will be included in the test report. A Florida Licensed Architectural Testing engineer will witness the test, then sign and stamp the test reports. Please be advised that an additional fee of \$150 per hour (Minimum \$600) will be added to your invoice if this service is required.

2. **Does the test report need to be submitted to Architectural Testing for a Code Compliance Research Report (CCRR) or to International Code Council for an ICC ES evaluation report?**

No CCRR ICC ES

If an evaluation report is required, please provide the following information on where the samples will be manufactured:

Manufacturing Facility:	
Facility Address:	
Production Date:	
Contact Name:	
Contact Phone Number:	
Contact Email Address:	

For an evaluation report, the test specimens must be independently sampled or manufactured in the presence of an authorized third party representative. Architectural Testing has certified inspectors located at several locations in the United States and Canada that can perform this service. The fees for this service will include the time and expenses incurred by the inspector and they will be added to your invoice.

3. **Does your product need to be Listed & Labeled by a third party quality control program?**

Yes No

Some CCRR or ICC ES evaluations, NFPA codes or other regulatory bodies (OSHA, etc) might require the products to be under a third party quality control program. Please contact the Certification Body or Authority Having Jurisdiction (AHJ) to determine if your product is required to be in such a program and provide the following information.

Product Approval Worksheet (continued)

The Certification Body or Authority Having Jurisdiction (AHJ):

CCRR ICC ES NFPA OSHA Other _____

AHJ Contact Name:	
AHJ Contact Phone Number:	
AHJ Contact Email Address:	

May we contact them to clarify any issues? Yes No

4. **Will this report be submitted to the Texas Department of Insurance (TDI)?** Yes No

If you are a manufacturer of roof covering materials and are interested in having the TDI qualify your product for Impact Resistant Roofing Credits, your product must be Listed & Labeled by a third party quality control program. Please refer to Item 3 above.